



Indigenous Arts Program

GUIDELINES: Arts Vitality Micro-Grants

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants. While actions to provide vaccines are currently underway there is no cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the [Provincial Health Officer](#). FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe. Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- All programs must be aware of and follow current guidelines from the [Provincial Health Officer](#)
- Applicants must consider how the program will proceed under strict COVID-19 restrictions.
- Please ensure that your project proposal meets the requirements listed in the [FPCC COVID-19 Guidelines for Programs](#)
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders that does not include in-person meetings.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#)

INDIGENOUS ARTS PROGRAM (IAP) OBJECTIVES

The IAP assists Indigenous artists, arts professionals, and arts organizations and collectives with projects that contribute to professional, artistic, and creative development in all artistic disciplines. The program assists with projects initiated and directed by Indigenous artists and arts professionals.



ARTS VITALITY MICRO-GRANT DESCRIPTION

PLEASE CONSULT WITH THE PROGRAM COORDINATOR BEFORE PREPARING YOUR APPLICATION

The Arts Vitality Micro-Grant Program is intended to support individual Indigenous artists, collectives, or organizations in B.C. to respond to extenuating circumstances, unforeseen opportunities, or changes in the arts and culture sector. This includes adapting an existing work or professional practice, and the use of new technologies and digital opportunities.

The Arts Vitality Micro-Grant program is meant to assist Indigenous artists, collectives and organizations to:

- **respond to unforeseen opportunities**
- **respond to extenuating or unexpected circumstances**
- respond to changes in the arts and culture sector
- explore new technologies
- develop alternate production/presentation/distribution strategies
- acquire new skills, and/or develop new relationships relevant to your project/practice
- reduce barriers and create access to artistic opportunities
- increase their skills and knowledge
- Support activities projected to occur in the immediate future; ideally within (3) months.

DEFINITIONS for the purposes of this grant,

- **Organizations** are Indigenous led Not for Profit Societies or other entities that can provide Audited Financial Statements and have at least two people with signing authority.
- **Collectives** are a group of 3 or more Indigenous artists who come together with a shared vision and mandate. A collective has a name and can either have a group bank account or have one member accept funds on behalf of the group.

GRANT AMOUNTS

- Awards of up to \$3000 are available to Individuals or Collectives;
- Awards of up to \$5000 are available to Organizations;

GRANT DEADLINE - ROLLING INTAKE until January 15th, 2022



APPLYING

- Applications will be accepted on an ongoing basis until January 15, 2022 or until all funds are awarded
- Assessment of applications will take place every two weeks
- All applications will be submitted via the online grant application system. New applicants need to register on the online system before submitting an application
- If there are multiple artists collaborating on a single project, one individual must apply on behalf of all participants involved in the project
- **Applicants may only receive one Arts Vitality Micro-grant annually**
- Individual artists, collectives or organizations who have received an Arts Vitality Micro-Grant are eligible to apply to other FPCC programs for a different project in the same discipline during the same year
- Applicants must submit their proposal prior to the commencement of the project or event. Applications received after the start date will be considered ineligible
- The Arts Vitality Micro-Grant Program is not meant to replace our regular grant streams as the micro-grant is intended to respond to extenuating circumstances, unforeseen opportunities and one-time needs
- Arts Vitality Micro-Grant activities are projected to occur in the immediate future; ideally in the three (3) months following confirmation of funding.

Hard copy applications are possible by special arrangement. Please contact Arts Program staff.

ELIGIBILITY REQUIREMENTS

Who Can Apply:

For the purposes of this program, the term “Indigenous” refers to a person of Indigenous descent or heritage, and includes First Nations, Métis, and Inuit peoples.

- Indigenous artists or arts collectives who demonstrate a commitment to their artistic practice in any artistic discipline including visual, music, dance, theatre, film, literary, and others. This grant includes traditionally based and/or contemporary/experimental art forms.
 - Applicants will have completed basic training in their field, demonstrated their commitment to their art form, and be working to develop their activities to a highly accomplished skill level;
 - Indigenous artists or members of collectives must be 19 years of age or older, working in any artistic discipline, and have been a resident of British Columbia for at least twelve months at the time of application. If requested, proof of residency can include a valid B.C. driver’s license;
 - At least 51% of the members of a collective must be Indigenous.



- Indigenous organizations, societies, First Nations communities and arts collectives that work across all art forms including visual, music, dance, and story.
 - Applications are accepted from registered not-for-profit First Nations arts or culture organizations in good standing and First Nations based in B.C.;
 - For organizations and societies to apply, at least 51% of directors must be Indigenous;
 - Applicants should be working to develop the activities of emerging artists to a highly accomplished skill level standard or supporting the practice of art forms in any discipline.

Full-time students are not eligible for this grant.

Eligible Expenses

Expenses may include but are not limited to:

- unforeseen opportunities and extenuating circumstances
- exploring new technologies
- developing alternate production/presentation/distribution strategies
- acquiring new skills, and/or developing new relationships relevant to your project/practice
- adapting either an existing work or professional practice to respond to emergent needs or changes in the arts and culture sector
- materials and other necessary resources (must be justified in your application)
- administrative expenses related directly to the project
- activities that are projected to occur in the immediate future; ideally within the three (3) months following confirmation of the funding.

Ineligible Expenses

- projects or expenses associated with travel or in-person gatherings that do not meet current FPCC COVID 19 guidelines and restrictions. For more information, please visit FPCC's website for COVID 19 updates and resources <https://fpcc.ca/covid-19-resources/>
- this grant cannot be put towards pre-existing FPCC or BCAC funded projects that are *currently active* (that is, a Final Report has not yet been submitted). In the case of these projects, applicants are encouraged to work with their Program Associate to find ways to reallocate funding within their existing grant to meet the needs of the project;
- performance fees and salaries
- projects related to post-secondary education
- large capital costs
- business development costs
- capital renovation costs.



APPLICATION REQUIREMENTS

To be properly evaluated, all applications must be submitted through FPCC's online grant portal and include:

- How you have addressed protocols if working with Traditional Knowledge
- Artist's CV/resume and/or biography, including artistic, educational, and career accomplishments
- If requesting funding for an art production project, samples of previous, related work from applicant artist(s) and mentor(s). Be selective and include a maximum of 20 images in jpg format; 10 minutes of select video or audio recordings in mp3, mp4, or mov format; or 10 pages of writing in .doc or pdf format (links will not be accepted)
 - Provide a numbered list clearly identifying and describing the samples (date, title, materials, size, collaborators). This list should correspond with the numbers or names of your image files; *Example*: 1. Eagle, mask, alder wood, 1x2 feet, 2010. In the case of collaborations and group performances, please identify the roles of participating artists in the work
- A balanced budget, which details planned expenditures, resources and additional revenues or other support, including in-kind contributions; (*In-kind contributions are given in the form of goods or services and not money. They are recorded in the budget as funds from other sources and not as part of your FPCC funding request*)
- One letter of support or event invitation for the applicant. You can find a confirmation of participation letter (note: this is not a letter of recommendation) on our [website](#).

GENERAL INFORMATION

Applicants are advised to read through the program guidelines and application form and *discuss their project with the Arts Program staff* well before submitting their proposals. The FPCC grant portal allows you to work and save your draft application. Give yourself plenty of time to write your application.

- FPCC Arts uses an online grant portal. Applications must be submitted through this grant portal; If you do not have internet access, please contact program staff.
- Under routine circumstances, proposals will only be discussed with the person named as the "applicant or primary contact person". Arrangements to speak with another person must be requested in writing;
- Successful applicants must submit a Final Report no later than one month after completion of project;
- Successful applicants must acknowledge the support of the First Peoples' Cultural Council's Indigenous Arts Program in all materials produced in relation to the funded project.



ADJUDICATION PROCESS

Applications will be reviewed by an internal committee every two weeks, and assessment will be based on how the application aligns with the purposes of the program. Merit of the proposed activity will be considered, in relation to:

- **Urgency/time sensitivity of the proposed activity**
- **Feasibility of the proposed activity and financial request**
- **Demonstration of financial need**
- **Impact of the activity.**

Please note:

- Submitting a proposal does not guarantee funding
- FPCC reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project.

NOTIFICATION OF AWARDS

Successful applicants will be notified of decision within five business (5) days of each consecutive assessment process. Notification will be sent by email to the primary contact provided in the online application.

PAYMENT OF AWARDS & FINAL REPORT

- Successful applicants will be required to complete a funding agreement before receiving a grant. The funding agreement will be made available through the grant portal
- **Grants are taxable income and must be reported as such.** Individuals receiving grants on their own behalf or on behalf of a collective are issued T4As for the year in which the grant payment is processed
- **A Final Report is required one month after the conclusion of your project. You will not be eligible to apply to any of FPCC's grant programs until your Final Report is submitted.**



Please note: We recommend applicants create a profile on the **First Peoples' Arts Map:** www.fp-artsmap.ca This is a free account promoting your artwork, events, and arts organizations as well as for connecting with other artists. *Do not create a second profile if you already have an account.*

TO DISCUSS YOUR PROJECT IDEAS OR SEEK ADDITIONAL INFORMATION:

Please contact:

Hilary Strang, Arts Program Associate, First Peoples' Cultural Council

Phone: (250) 893.9098 Email: hilary@fpcc.ca

On the portal, find copies of **Artist Grant Proposal Writing Handbook** and **Portfolio Handbook** to guide you through the process of completing your application form. You can request a hardcopy of this handbook as well.

Please note: We encourage all applicants create a profile on the **First Peoples' Arts Map:** www.fp-artsmap.ca. This is a free account for connecting with other artists and promoting your artwork, events, and arts organizations/collectives. *Do not create a second profile if you already have an account.*