



Indigenous Music Initiative

FPCC COVID-19 Statement

Tcwemstwallhkálap

Taking care of one another in Ucwalmicwts, Lil'wat from Mount Currie

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. While the Government of B.C. has relaxed some guidelines, there is currently no cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk. FPCC supports each First Nation's self-determined right to protect their community and we respect any guidelines set by Chief and Council or local governments to help keep their communities safe. At FPCC we are taking action to maintain safe operations while supporting our communities and participants. It is critical that we take care of and protect our Elders and those at a higher risk of illness. We need to work together to find safe ways to involve elders that does not include in-person meetings. Please ensure that your project proposal meets the FPCC COVID-19 requirements. We will be as flexible as possible to accommodate unexpected and unplanned changes that might arise. We will do our best to share information and respond to changes together. If you have any questions please contact program staff.

FPCC-funded projects must agree to the following COVID-19 project guidelines:

- Abide by your community or First Nation's COVID-19 plan and orders
- Follow the orders and guidelines stated by the [B.C. Health Officer \(BCHO\)](#)
- Avoid any in person contact with Elders for program related activities, unless you currently live in the same household
- Avoid travel between First Nations communities, provinces, or countries for program related activities
- Practice social distancing for any small group activities for your program ensuring that indoor spaces allow for safe social distancing, and have approved indoor ventilation
- Singing activities will be limited to outdoor settings with increased physical distancing
- Small Gatherings are permitted, excluding Elders or those who are at a high-risk for contracting COVID-19
- Please follow the recommendations of the BCHO for gatherings. Wearing masks is recommended and ensure that the [BCHO COVID-19 safety protocols](#) are in place for any gatherings. Any gathering is a risk and we need to do our best to minimize the risk by safe practices



- As per the BC Health Officer orders, do not plan any program activities for groups over 50 individuals. The smaller the group the less chance for exposure. We recommend that as much work as possible happens online and remotely
- When gathering, practice food safe measures, avoid sharing food, dishes, or utensils
- Avoid sharing any equipment as this increases the risk of transferring the virus. If this is necessary, make sure items are thoroughly sanitized with no risk of virus transmission
- Do not require in-person participation in program activities but find solutions to make programs accessible for those who do not wish to gather in person
- Project proposals must be prepared to modify their projects at any time if the BC Health Officer orders change. You may view the COVID-19 Phase 1-3 guidelines [here](#)

FPC staff are here to support you and assist in planning or modifying your projects as we want everyone to continue this important work.

GUIDELINES: Emerging Indigenous Music Industry Professionals

INDIGENOUS MUSIC INITIATIVES (IMI) OBJECTIVES

The Indigenous Music Initiative is designed to support projects and events that grow and develop British Columbia's creative industries. Successful ventures will increase participation of Indigenous music industry professionals and strengthen the capacity of B.C.'s Indigenous music industry through knowledge transfer, skill development, and the creation of new business opportunities in B.C. and elsewhere.

EMERGING INDIGENOUS MUSIC INDUSTRY PROFESSIONALS GRANT DESCRIPTION

The Emerging Indigenous Music Industry Professionals grant stream will accept applications from emerging Indigenous professionals who show a demonstrated commitment to working in the music industry as an administrator, agent, promoter, manager, event organizer or presenter.

Applicants can propose short-term mentorship or internship opportunities that will contribute to their specific professional development goals by positioning them to gain experience, skills and knowledge, and build relationships as follows:



- Applicants can arrange a mentorship/internship with a qualified music industry professional, organization or event in any location that will provide a specific arts administration mentorship/internship OR
- Applicants can arrange a structured relationship with a qualified professional who will provide a specific music industry mentorship, at a distance and through organized communications, while the applicant is working with an existing community-based organization

NOTES:

Priority activities include short-term mentorships or internships for emerging professionals wishing to gain experience, knowledge and relationships to work as managers, promoters, agents, administrators, event organizers or presenters.

Applicants are advised to contact program staff before preparing their application.

APPLICATION CLOSING DATE

September 15, 2020 at 4:30 pm PST

Late proposals will be ineligible

FINANCIAL INFORMATION

Maximum amounts:

Grants available to emerging Indigenous music industry applicants through this program are available up to a maximum of \$10,000.

WHO CAN APPLY

This program supports applicants with Indigenous ancestry, which includes First Nations, Métis and Inuit peoples. Registered Indian Status is not required. Applicants must be a resident of B.C.

NOTE: If there is a question about whether you live in British Columbia, you may be asked to provide documentation. Your proof of residency can include a valid British Columbia services card, a valid British Columbia driver's license or evidence of income taxes paid in the previous year as a British Columbia resident.



ELIGIBILITY CRITERIA

A Final Report is required at the end of the project on or before August 15, 2020.

Applicants must:

- be of First Nations, Métis, or Inuit heritage
- be a resident of B.C. AND at least 18 years of age
- show a demonstrated commitment to their work in the music industry
- clearly articulate their intention to advance in the music industry
- demonstrate the support of a mentor
- include a detailed, achievable project timeline
- not be a full-time student

The host organization or mentor must:

- confirm expertise and experience in the music industry
- demonstrate the ability to provide quality mentorship/internship and support suited to the applicant's learning goals
- provide a letter of support indicating their willingness to participate in the program
- collaborate with the applicant on the creation of a detailed project timeline

Eligible expenses include:

applicant stipend to a maximum of \$2,000 per month for a full-time program

travel and accommodation expenses; and expenses related directly to project activities

The following expenses are not eligible:

- projects related to post-secondary education;
- capital and business development costs
- equipment purchase (such as a camera, video camera, laptop, etc.)
- capital renovation costs
- expenses incurred in annual community celebrations

NOTE:

Only one grant application is eligible per project.

A Final Report is required at the end of the project.



APPLICATION REQUIREMENTS

Applications are on First Peoples' Cultural Council's grant portal. The program will accept submissions jointly prepared by the applicant and the music industry professional, organization or event that will provide the mentorship or internship. As part of the application process, participants must define a learning plan that is relevant to the interests and practical needs of the applicant. Plans must describe lasting benefits to the applicant in relation to their ongoing growth within the music industry.

Download a copy of the Artist Grant Proposal Writing Handbook to guide you through the process of completing your application form. www.fpcc.ca/arts/toolkit/Grant-Writing-Handbook.aspx (You can request a hardcopy of this handbook as well.)

All proposals must include:

- A completed and signed application form
- **A project description** detailing the objectives, activities and participants. This should include a detailed, achievable project timeline
- **Background information** about the host mentor or organization that demonstrates their commitment to career development and professional training for music industry professionals. Key participants' CV/resumes or biographies including career and educational accomplishments, and music industry experience
- **A balanced project budget**, which details planned expenditures, resources and additional revenues or other support (including in-kind contributions)
- **Two current letters of recommendation** for the applicant and proposed project including one from the music industry professional, organization or event confirming participation

HOW TO APPLY

Applicants are advised to read through the program guidelines and application form and *discuss their project with the Arts Program staff* well before submitting their proposals. The FPCC grant portal allows you to work and save your draft application. Give yourself plenty of time to write your application.

- Applications must be submitted through the online grant portal by the deadline
- If you are not able to complete an application online, please contact program staff
- Under normal circumstances, proposals will only be discussed with the person named as the "applicant" or "contact person". Arrangements to speak with another person must be requested in writing



- Successful applicants must submit a Final Report no later than one month after completion of project

ADJUDICATION PROCESS

Applications will be adjudicated based on the following criteria:

- Applicant's demonstrated commitment to working in the music industry (inclusive of previous work history)
- Applicant's readiness for the proposed mentorship/internship opportunity
- Host, mentor, or organization's demonstrated capacity to provide quality mentorship/internship and support suited to the applicant's learning goals within the music industry
- Balanced and realistic budget
- Viable project plan and timeline

NOTE: Funds available to this program are limited. Therefore, projects that request achievable levels of financial assistance will be given priority.

- **Submitting a proposal does not guarantee funding**
- Applications will be reviewed by FPCC staff for completeness and clarity
- A jury composed of established Indigenous artists and arts/industry professionals will be convened to review all applications and make recommendations
- Applicants will be advised of jury decisions approximately 12 weeks after the application deadline FPCC reserves the right to require confirmation of other sources of required funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project
- If your application is successful, you will be required to complete paperwork before receiving a grant. Also, you will be required to complete a Final Report Form and send images or videos of your activities one month after the conclusion of your project.

For additional information or to request forms, please contact:

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