



Indigenous Arts Program

GUIDELINES: Community Arts Spaces

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants. While actions to provide vaccines are currently underway there is no cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the [Provincial Health Officer](#). FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- All programs must be aware of and follow current guidelines from the [Provincial Health Officer](#)
- Applicants must consider how the program will proceed under strict COVID-19 restrictions
- Please ensure that your project proposal meets the requirements listed in this document.
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#).

INDIGENOUS ARTS PROGRAM (IAP) OBJECTIVES

The Indigenous Arts Program assists Indigenous artists, arts professionals and arts organizations and collectives with projects that contribute to professional, artistic and creative development in all disciplines. This grant is made possible through a partnership with the Margaret A. Cargill Foundation.



COMMUNITY ARTS SPACES GRANT DESCRIPTION

PLEASE CONSULT WITH THE PROGRAM COORDINATOR BEFORE PREPARING YOUR APPLICATION

The Community Arts Spaces grant is intended for B.C.-based Indigenous arts **organizations and collectives** that have a demonstrated commitment to Indigenous arts development and practice. This grant is intended to support Indigenous community arts and culture workspaces that support the transmission of arts skills and knowledge through all artforms. This grant is here to help create spaces for Indigenous artists to make and practice their art. All spaces must be community focused and available for community use.

Examples include:

- Rehearsal space (for artforms such as singing, drumming, dance, theatre, and others)
- Permanent designated spaces to weave, carve, draw, or paint or practice other artforms.

To support these workspaces, this grant can fund **renovations/improvements to an existing building or structure, or building a new structure.**

DEFINITIONS for the purposes of this grant,

- **Organizations** are Indigenous led Not for Profit Societies or other entities that can provide Audited Financial Statements and have at least two people with signing authority. **Organizations MUST be Indigenous directed (at least 51% of directors.)**
- **Collectives** are a group of 3 or more Indigenous artists who come together with a shared vision and mandate. A collective has a name and can either have a group bank account or have one member accept funds on behalf of the group. **Collectives must comprise of at least 51% Indigenous artists who have been residents of British Columbia for at least the past year.**

FINANCIAL INFORMATION

Grants for Community Arts Spaces are available up to \$35,000.

APPLICATION CLOSING DATE

September 30, 2021 at 11:59 pm PST

Late proposals will be ineligible



ELIGIBILITY REQUIREMENTS

The applicant must:

- have an artistic mandate that demonstrates a commitment to their practice
- demonstrate the support, participation, and direction of recognized Indigenous artists, cultural or community leaders
- present a realistic and balanced project budget that identifies other sources of revenue required to complete the project (if applicable)
- indicate an achievable project timeline that works for the artist/mentor(s) involved
- not have the same project funded through the BCAC support programs.

The project must:

- advance the work of Indigenous artists;
- present a realistic and balanced project budget that clearly demonstrates financial need and identifies other sources of revenue required to complete the project (if applicable);
- indicate an achievable project timeline that works for the artist/mentor(s) involved;
- not have the same elements of the project funded through the BCAC support programs.

Eligible Expenses Include:

- fixing drywall
- painting
- roof repair
- project materials
- plumbing costs (including sinks and toilets)
- limited equipment to support arts practices
- equipment rentals.

Ineligible Expenses:

- projects related to post-secondary education
- large capital purchases.

APPLICATION REQUIREMENTS

To be properly evaluated, all applications must be submitted through FPCC's online grant portal and include:

A project description detailing the project objectives, activities, and participants. This should include:

- A detailed project timeline
- An explanation of how you have addressed protocols where required



- A description of the applicant, or organization, or collective's background, artistic mandate, and future plans. Include incorporation documents (if the organization is registered)
- A project budget, which details planned expenditures, resources and additional revenues or other support, including in-kind contributions. (*In-kind contributions are given in the form of goods or services and not money. They are recorded in the budget as funds from other sources and not as part of your FPCC funding request.*)
- The most recent annual financial statements if a registered organization
- **One current letter of support for the applicant and the proposed project**
- **If applicable: letters from key participants involved in the project confirming their participation.** There is a confirmation of participation letter template available on the grant portal.

HOW TO APPLY

Applicants are advised to read through the program guidelines and application form and *discuss their project with the Arts Program staff* well before submitting their proposals. The FPCC grant portal allows you to work and save your draft application. Give yourself plenty of time to write your application.

- FPCC Arts uses an online grant portal. Applications must be submitted through this grant portal; If you do not have internet access, please contact program staff
- Under normal circumstances, proposals will only be discussed with the person named as the "applicant" or "primary contact person". Arrangements to speak with another person must be requested in writing
- Successful applicants must submit a Final Report no later than one month after completion of project.
- **Successful applicants must acknowledge the support of the First Peoples' Cultural Council's Indigenous Arts Program in all materials produced in relation to the funded project. Logos are available on request.**

PEER REVIEW PROCESS

- Applications will be reviewed by FPCC staff for completeness only
- An interdisciplinary Peer Review Committee (PRC) composed of established Indigenous artists and arts professionals will be convened to review all applications and make recommendations
- **All applicants will be advised of jury decisions approximately 12 weeks after the application deadline - please do not contact staff about the status of your application**



- FPCC reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project
- If your application is successful, you will be required to complete paperwork before receiving a grant. You also will be required to complete a **Final Report Form** and send images or videos of your activities one month after the conclusion of your project. **You will not be eligible to apply to any of our programs until your final report is submitted.**

Please note that requests exceed available funds.

PAYMENT OF AWARDS & FINAL REPORT

- Successful applicants will be required to complete a funding agreement before receiving a grant. The funding agreement will be made available through the grant portal
- **Grants are taxable income and must be reported as such.** Individuals receiving grants on their own behalf or on behalf of a collective are issued T4As for the year in which the grant payment is processed
- **A Final Report is required one month after the conclusion of your project. You will not be eligible to apply to any of FPCC's grant programs until your Final Report is submitted.**

Please note: We recommend applicants create a profile on the **First Peoples' Arts Map:** www.fp-artsmap.ca This is a free account promoting your artwork, events and arts organizations, as well as for connecting with other artists. *Do not create a second profile if you already have an account.*

TO DISCUSS YOUR PROJECT IDEAS OR SEEK ADDITIONAL INFORMATION:

please contact:

Sophia Bain
Arts Program Associate
Phone: (250) 886 7035
Email: sophia@fpcc.ca

On the portal, find the copies of the Artist Grant Proposal Writing Handbook and Portfolio Handbook to guide you through the process of completing your application form. You can request a hardcopy of this handbook as well.