Braided Knowledge: Weaving Indigenous Knowledge Through Generations

Grant Funding Guide

APPLICATION DEADLINE:

October 7, 2022, at 11:59 PM

Late proposals will not be considered

Applications must be submitted on FPCC's Grant Portal: www.fpcc.ca/login

Please retain this Funding Guide in your files. If your application is approved, the policies and information contained in this guide will be a useful resource.

The Braided Knowledge Grant is funded by the Ministry of Indigenous Relations and Reconciliation, Province of British Columbia, and the First Peoples' Cultural Foundation.

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Grant Overview

Grant Objective

The objective of the Braided Knowledge: Weaving Indigenous Knowledge Through Generations grant is to support projects that revitalize and focus on the wholistic and integrated nature of First Nations arts, languages, and heritage. Funding support for arts, languages, and heritage has typically been siloed to each individual practice, yet these practices are interwoven and interdependent. This grant acknowledges the connections of these three areas and will facilitate projects that align with Indigenous ways of knowing and being.

The Braided Knowledge grant supports B.C. First Nation community projects that weave together the arts, languages, and heritage. With an emphasis on mentoring and apprenticeship, this grant ensures the protection, transmission, and intergenerational knowledge transfer of Indigenous languages, arts, and heritage.

Grant Description

Indigenous arts, languages, and cultural heritage are interwoven strands that underpin Indigenous cultures and worldviews. Indigenous wisdom and ways of being are embedded within language, art, and cultural practices, and connection to place and the protection of the land is expressed through stories and artistic practices and is encoded within language and legal traditions.

The Braided Knowledge grant is the first of its kind in Canada. It aims to support projects that demonstrate these interconnections, leading to outcomes that are essential to the revitalization of Indigenous cultures.

An important element of the Braided Knowledge grant is the requirement for mentorship and knowledge transfer. Projects will enable the transfer of essential knowledge on to new generations. Through this, the grant will support Indigenous peoples in reconnecting with their heritage and will build connections between generations.

Grant Criteria

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants. While vaccination efforts are currently underway, there is no available cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the Provincial Health Officer. While FPCC programs do not require proof of vaccination, FPCC supports each First Nation's self-determined right to protect their community, and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Following these guidelines will help us take care of one another and keep each other safe.

Please note:
- All programs must be aware of and follow current guidelines from the Provincial Health Officer.
- Applicants must consider how the program will proceed under strict COVID-19 restrictions.
- Please ensure that your project proposal meets the requirements listed in the FPCC COVID-19 Guidelines for Programs.
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please contact program staff.

Eligible Applicants

Who is eligible to apply?

B.C.-based organizations that have a mandate or focus that includes First Nations' heritage, languages, and arts. Eligible applicants include:

- B.C. First Nations bands or Tribal Councils
- Not-for-profit societies registered in B.C. in good standing and governed by B.C. First Nations individuals (at least 51% of directors identify as First Nations)
- B.C. First Nations-led museums or cultural spaces (at least 51% of directors identify as First Nations)

- Urban and off-reserve B.C. First Nations organizations (at least 51% of directors identify as First Nations)
- B.C. First Nations schools or adult education centres operating in B.C. on First Nations lands* (Please note that applications from First Nations schools that serve one community must be submitted through their respective Nation/Band Office.)

*FPCC is unable to fund K–12 classroom activities or post-secondary accredited courses or tuition.

Please note that all new non-profit societies/organizations must provide FPCC with their certificate of registration, proof of insurance, and banking information in order to receive funding. All organizations may be asked to provide incorporation documents confirming legal name, verification of profit or non-profit status, a copy of the organization's by-laws and constitution and a list of the organization's current Board of Directors and/or governance structure. If your application is successful, you will be contacted to provide this information before a funding agreement can be issued.

Ineligible Applicants
- Organizations or individuals who are not from a B.C. First Nation
- Collectives (the program only accepts registered societies, see above)
- For-profit organizations and businesses, entities, individuals and commercial ventures
- Previous grant recipients who are in default of the grant reporting requirements. These applicants are ineligible until all required documentation is complete.
- Government organizations, including municipalities
- Universities, colleges and non-First Nations schools
- Private clubs, groups and organizations with exclusive memberships
- Religious organizations
- Corporations

Collaboration is Encouraged
FPCC strongly encourages collaboration. Only one program per Band Office, Tribal Council or Society/Organization will be eligible for funding. If more than one application from the same Band Office, Tribal Council or Society/Organization is submitted, the Peer Review Committee will decide which proposal will receive funding, so it is strongly advised that applicants collaborate and submit one unified proposal. This demonstrates that there is support and consensus for the proposed project, as well as being inclusive and designed with long-term goals in mind.

Eligible Projects

Eligibility for this grant is purposefully broad, to allow for innovative and creative project proposals. Projects should weave together elements of arts, languages and heritage. Additionally, all projects <u>must</u> demonstrate a mentorship component*, in which cultural knowledge and practical skills are passed on from expert knowledge holders, fluent speakers, and artists to younger learners.

*Please note, mentorship/apprenticeship involves long-term learning opportunities that span the duration of the project.

Examples of eligible projects include, but are not limited to:

- Projects that link public art, storytelling, and cultural teachings.
- A place name project that incorporates language, cultural heritage information, storytelling and art.
- Apprenticeships and mentorships between Elders, knowledge keepers, and community members.
- Projects that demonstrate the relationship between stories, songs, place names, cultural heritage sites, and landscapes.
- Projects that develop tools and materials that will help safeguard Indigenous language, arts and cultural heritage.

General Requirements

Applications will not be reviewed unless all necessary information is provided. Applicants must submit a:

- A balanced project budget with detailed descriptions and cost breakdowns for each category.
- A thorough workplan with dates for key activities
- A project timeline that fits within the Braided Knowledge grant funding term
- Two letters of support: one demonstrating governance approval from within the organization and the second indicating support from the community. Letters of support examples:
  - ➢ **Demonstrating Governance Approval**:
    - ➢ **For Bands:** a dated and signed Band Council Resolution **OR** a letter of approval dated and signed by a B.C. First Nation Chief, Band Manager, and/or a member of Council.
    - ➢ **For Societies/Organizations:** a dated and signed letter of approval from the Executive Director or General Manager.

> - **Community Support Documentation:**
>   - The letter of support can be from a project participant (who will not be receiving financial benefit from the project), a collaborating community/organization, or a person of high standing in the community. It should *not* be from the Chief, a member of Council, Band Manager, or a signing authority of the applicant organization, as they will be indicating their support through the letter of approval.
>   - Please note, the Governance Approval letter and the Community Support letter cannot be from the same person.
>   - **All letters of support must be dated and signed.**
> - Proof of additional confirmed funding, if applicable. Examples include funding agreements and letters from donors/sponsors.

Application Deadline

When is the application deadline?

October 7, 2022, at 11:59 PM.

Applications must be completed and submitted by the deadline on FPCC's Grant Portal: www.fpcc.ca/login. We do not accept faxed or email applications.

Applications and proposals will only be discussed with the contacts listed/identified in the application.

Staff are available to support you with your application and answer questions. Please reach out to us at bkg@fpcc.ca.

Information session: August 30, 2022, at 11 AM. Register here: Braided Knowledge Grant Info Session

Funding

Funding Amounts

Applicants can apply for between $10,000 and $25,000 for their proposed project. There are no expectations or requirements for cost-sharing, however, if your project is dependent on other funding sources, we will require proof of confirmed funding. Any project costs that exceed the grant amount will be the responsibility of the applicant.

Funding Term

The funding term for the Braided Knowledge grant is as follows:

- Project activities to begin on or after November 18, 2022
- Successful applicants notified by mid-November 2022
- Interim report due by: April 7, 2023

- Projects completed and final reports due by: July 7, 2023

Funding Installments

- 80% of funding: upon application approval and receipt of signed funding agreement
- 20% of funding: upon completion of project and approval (acceptance) of a final report with budget

Expenses

Eligible Expenses

Project costs must be direct and essential to the project. Costs will be reviewed to determine if they are reasonable and have been accurately estimated.

- Salaries and wages (must be specific to the project)
- Honoraria, from $150 to $250/half day and from $300 to $500/full day, depending on the activities and protocols; rates above these amounts must be covered by the applicant organization.
- Contractors and consultants may be hired if a project requires special skills. Contractor/consultants costs may not exceed 30% of the funding requested. Funding recipients must show they have made best efforts to hire an Indigenous contractor or provide justification for why a non-Indigenous contractor was hired. Indigenous contractors/consultants will be prioritized. A written quote must be provided with the grant application for contractor costs budgeted over $1,000.
- Equipment rentals and purchases, including computers and recording devices, up to 20% of the funding requested.
- Administration costs, up to 15% of the funding requested
- Software needed to achieve the project's objectives
- Meeting and event space rentals
- Materials and supplies
- Food and hospitality, up to 5% of the funding requested
- Travel/transportation, reasonable and necessary costs only, up to 10% of the funding requested

Ineligible Expenses

- Expenses that take place before the Braided Knowledge funding term begins
- Accumulated deficits, annual operating losses or debt
- Costs for political events, rallies and demonstration
- Expenses exceeding maximums set above

- For-profit business development costs
- Capital purchases such as vehicles or costs associated with building or land improvement
- Expenses related to annual community celebrations or anniversaries
- Activities or gatherings unrelated to the proposed project
- Activities that do not comply with current provincial COVID-19 guidelines.

Adjudication Process

- Submitting a proposal does not guarantee funding.
- FPCC staff are available to support you with your application and answer any questions you may have. Please reach out to bkg@fpcc.ca.
- Applications will be reviewed for completeness and clarity.
- Funds available to this program are limited; therefore, projects that demonstrate urgency to safeguard heritage will receive priority.
- A Peer Review Committee (PRC) will review and assess eligible proposals according to the program objectives, the feasibility of the timeline and the budget presented.
- After the submission deadline, please do not contact staff regarding the status of your application. All applicants will be advised of PRC decisions approximately six weeks after the application deadline.

Reporting Requirements

If the project is approved, the applicant will receive a funding agreement that sets out the terms of the funding and the reporting requirements. This agreement must be signed by the signing authority outlined in your application.

The project final report will be available for applicants to fill out on FPCC's Grant Portal and must be submitted by **July 7, 2023**. FPCC's Grant Portal can be accessed at www.fpcc.ca/login.