

## Arts Program Grant Application Checklist – For Organizations

This checklist supports applicants to the First Peoples' Cultural Council's (FPCC) Arts Program for: Arts Strengthening Program – Arts Group Knowledge Transfer and Arts Infrastructure Program.

### Before you start:

- Review the [FPCC General Funding Guidelines](#) for FPCC grant requirements
- Review the [FPCC Arts Program Guidelines](#), for the program you intend to apply, for information on eligibility, application requirements, project details and more
- Watch the info session posted on each program page
- Review the "Application Tips and Checklist" section on each program page for more tips
- If you are uncertain of the eligibility requirements, email the Program Coordinator
- New applicants: Register in the [FPCC Grant Portal](#) system
- Returning applicants: Complete active FPCC-funded projects and submit overdue reports before the application deadline: **March 5, 2026**. Applicants with outstanding overdue FPCC reports will not be eligible to receive funding.

### Prepare for the following Key Application Text Box Questions:

- Project summary (up to 25 words)
- Description of the organization's history, mandate, philosophy and those activities that demonstrate a commitment to the arts and artists, and the ability to deliver this project
- Description of the Mentor's creative journey, why they create and why they would be a good fit as a mentor (if applicable)
- Detailed project description including how this project will contribute to professional, artistic and/or creative development
- Description of how the project respects Indigenous cultural protocols, traditions and laws

### Be prepared to provide the following details in the Pop-out Worksheets:

- Project Team Worksheet: Full description of your project team and outline of project roles
- Workplan Worksheet: Detailed workplan for the timeline of your project including key activities, outcomes, timeline and project lead
- Budget Worksheet: Detailed budget that includes all project expenses and revenues from FPCC and other sources. Please include as much detail as possible in your budget. List items/amounts that make up large sums, such as 2 x carving knives @ \$100 per knife.
- Board of Directors Worksheet: Full names of board members and the B.C. First Nations/community they identify with (select "none" if not applicable)

### Be ready to upload the following media and documents:

- Mentor's artist resume, artist's statement or more information about the Mentor and artform. Check out the [FPCC Arts Portfolio Handbook](#) for more information on artist resumes/statements.
- Work samples and letters of support as detailed in the guidelines for each program
- Recent financial statements

### Program contact information:

Arts Infrastructure Program [aip@fpcc.ca](mailto:aip@fpcc.ca)  
Arts Strengthening Program: [asp@fpcc.ca](mailto:asp@fpcc.ca)

Arts Program – General: [arts@fpcc.ca](mailto:arts@fpcc.ca)

\* Please note, the deadline for one-on-one support is **February 19, 2026**.