



Indigenous Arts Program

Individual Artists

2022/23 Funding Guide

DEADLINE: September 30th, 2022

Please retain this Arts Program Funding Guide in your files. If your funding request is approved, the policies and information contained in this guide will be a useful resource.

Apply on our Grant Portal: www.fpcc.ca/login

The Individual Artists program is made possible through a partnership with BC Arts Council. It is also made possible with funding from Government of British Columbia's Ministry of Indigenous Relations and Reconciliation through the First Peoples' Cultural Foundation.





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COVID-19 GUIDELINES FOR PROGRAMS

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us.

We are taking action to maintain safe operations while supporting our communities and participants. While vaccination efforts are currently underway, there is no available cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the [Provincial Health Officer](#). While FPCC programs do not require proof of vaccination, FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- All programs must be aware of and follow current guidelines from the [Provincial Health Officer](#).
- Applicants must consider how the program will proceed under strict COVID-19 restrictions.
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#).

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INTRODUCTION

The FPCC Indigenous Arts Program (IAP) is one of three program areas at FPCC. The IAP supports the creation, development, production, marketing, promotion, distribution and dissemination across all forms of creative expressions. This includes but is not limited to ceremonial, oral, visual, performance, music, literary, media, sculpture, carving and weaving. The IAP is organized into three baskets of program offerings:

- Individual Artists Basket
- Organizations and Collectives Basket
- Indigenous Music Basket

Each basket provides support for artists to positively impact community creative sovereignty in their respective activities, training, knowledge transfer and professional development.

The Individual Artists Basket supports the development of Indigenous artists residing in B.C. with grants for artistic production or scholarships for education or mentorship training. IAP provides financial support to First Nations, Metis, and Inuit creatives with priority given to projects intended for the revitalization First Nations arts, languages, cultures and heritage in B.C.

Individual Artists falls within this basket and is made possible through a partnership with BC Arts Council. It is also made possible with funding from Government of British Columbia's Ministry of Indigenous Relations and Reconciliation through the First Peoples' Cultural Foundation.

INDIVIDUAL ARTISTS GRANT DESCRIPTION

The Individual Artists grant is intended solely for Indigenous artists in B.C., from emerging to advanced, who have demonstrated a commitment to their artistic practice across all forms of creative expressions including but not limited to visual, oral, ceremonial, performance, music, sculpture, carving, weaving, literary, and dance. Applicants of all skill levels must demonstrate commitment to their creative expression and be working to develop their practice to a higher level.

The Individual Artists program assists artists to:

- Increase their skills and knowledge through mentorship and training
- Pursue new approaches or techniques in their practice
- Gain the recognition of their peers and community
- Develop a history of presentation for the public (including but not limited to knowledge sharing events and gatherings, gallery showings, digital platforms, performance, film)
- Spend more time with their creative expression

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The following examples illustrate some of the potential applications of this funding:

- An Indigenous Artist's project with the support of a mentor in their practice to assist in the further development of skills within their practice
- An Indigenous Artist looking to dedicate time to testing an innovative approach to their work with the consultation of a mentor
- An Indigenous Artist dedicating time to expanding their repertoire and portfolio of works
- An Indigenous Artist working on a project that will support their community
- An Indigenous Artist preparing for an event, gathering or opportunity where their work will be utilized or displayed

FUND AMOUNT

Awards of up to \$20,000 are available to individual artists.

TIMELINE

- Applications due September 30, 2022.
- Grants awarded by December 16, 2022.
- Funds Distributed by January 27, 2023.
- Interim Report due no later than August 1, 2023 (if applicable).
- Projects concludes no later than December 31, 2023.
- Final Report due no later than January 31, 2024.

**FPCC strives to deliver funds as early as possible, but this may be delayed by various factors. Please note that overdue prior year reports and delays in signing Funding Agreements will affect the timeline for receiving funds. To speed funding delivery, we suggest that current recipients begin working on reporting prior to the project completion and submit as soon as the project is complete – do not wait for the January 31st deadline. Final reports are reviewed and approved on a first-come, first-served basis.*

ELIGIBILITY REQUIREMENTS

IAP funding is limited to First Nations, Inuit and Metis who are residing in B.C. FPCC reserves the right to prioritize creative projects that demonstrate arts revitalization for B.C. First Nations.

Eligible applicants are First Nations, Metis, and Inuit creators with a creative practice such as songwriters, composers, carvers, storytellers, visual artists, choreographers, dancers, dance groups, performance artists, regalia creatives, weavers, writers.

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Applicants must:

- Be committed to furthering their craft and expanding their skillset.
- Demonstrate the support of recognized Indigenous artists, creatives, cultural, or community leaders
- Be a registered resident of British Columbia. If there is a question about whether you live in British Columbia, you may be asked to provide documentation. Your proof of residency can include a valid British Columbia services card, a valid British Columbia driver's license or evidence of income taxes paid in the previous year as a British Columbia resident.
- Submit only one application per deadline to the IAP.
- Submit a Final Report for any previous IAP grants (if applicable). You will not be eligible to apply until all active IAP grants are closed.
- Have a start date after the application deadline.
- Not have the same project funded through the BCAC programs.
- Funds must be spent by December 31st, 2023.

The project must:

- Have a clear artistic objective
- Provide creative or professional development for the Indigenous artist or artists
- Provide an opportunity for the artist to develop their skills, move forward in their practice and have a meaningful experience through creative expression

Expenses may include:

- Artist (applicant) short-term living expenses
- Fees for mentor and/or other artists involved
- Costs for project related materials
- Project related travel and accommodation
- Touring and exhibition expenses
- Specialized tools required for the project with a strong justification in the project description and up to 20% of the overall budget
- Equipment rentals
- Equipment purchases up to 15% of the overall budget and must demonstrate a relevant need for the creative expression
- Up to 10% of the budget can be allocated to administrative expenses related directly to project activities

The following expenses are not eligible for funding through this program:

- Projects related to satisfying post-secondary education course requirements

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- Capital and business development costs (including but not limited to printing business cards, mass production of an item, logo design etc.)
- Equipment purchases exceeding 15% of overall budget of project, unless a strong justification is provided
- Capital renovation costs

APPLICATION REQUIREMENTS

To be properly evaluated, all proposals must include:

- **A completed application form.**
- **Information about you as an artist** including a CV, resume, artist statements and/or additional information about yourself and your connection to your creative expression.
- A **project description** detailing the objectives, activities, and participants (who, what, when, where, and how). Through your project description, this is a chance to show the peer review committee why this project needs to happen now, the value, and the viability.
- A **project timeline** that describes the steps it will take to complete the project, when each step will take place, and who will be involved.
- **A clear description of how the project engages Indigenous protocols or legal traditions.**
- A **community engagement plan** describing the protocols for the community (or communities) and artists that have been identified as being served by this project.
- **A list of the key mentors, artists and participants involved** in the project along with their CVs, resumes, artist statements and/or information about themselves and their connection to their creative expression.
- **Samples of previous, related work** from applicant artist(s), lead mentor, and key participants. Please be selective and include a maximum of 5 images, 5 minutes of select video or 3 audio recordings in mp3, mp4, or mov format: or 3 pages of writing.
- A **numbered list** that clearly identifies and describes the samples (date, title, materials, size, collaborators). This list should correspond with the numbers or names of your image files Example: 1. Eagle, mask, alder wood, 1x2 feet, 2020, collaborators include John Doe, Amy Doe. In the case of collaborations and group performances, please identify the roles of participating artists in the work.
- A **balanced project budget** with details and a breakdown of each planned expense. Please also include information on additional funding sources if your project budget exceeds the maximum grant amount, for example, other grants, personal contributions and in-kind contributions (contributions that are given in the form of goods and services and not money).
- **Two current letters of support** for the applicant and proposed project. Letters of support can be from a mentor, a collaborator, another artist who practices your art form, a community member, a knowledge holder, or anyone else you feel can speak to your

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art practice, the project and you as an artist. Some key components of a letter of support are the date it was written, the name and contact information of the writer, a sentence or two about how they know you and your art form, a sentence or two describing their support for your proposed project, and a signature from the writer.

- **Letters from mentors or other key participants involved in the project confirming their participation.** There is a confirmation of participation letter template available on the grant portal.

HOW TO APPLY

- Applicants are advised to read the Indigenous Arts Scholarship program guidelines and application form and discuss their project with the Arts Program staff well before the deadline and submitting their proposals.
- Applications are to be submitted via the FPCC Grant Portal. Please go to www.fpcc.ca/login to create an account. If you do not have access to internet or where accessibility is concerned, please contact the Program Contact for this grant stream.
- The FPCC grant portal allows you to work on and save your draft application. Give yourself plenty of time to write your application prior to the deadline.
- Under normal circumstances, proposals will only be discussed with the person named as the “applicant” or “primary contact person”. Arrangements to speak with another person must be requested in writing.
- Project end dates must fall on or before December 31st, 2023.
- Applications will not be accepted after the deadline date.
- Extensions may be granted but not unless approved prior to the deadline.

PEER REVIEW PROCESS

- Applications that have been submitted by the deadline will then be reviewed for completeness by Arts Program staff.
- An interdisciplinary review committee composed of established Indigenous artists and arts professionals will be convened to review all applications and make recommendations.
- All applicants will be advised of PRC decisions approximately 12 weeks after the application deadline - please do not contact staff about the status of your application.
- FPCC reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to request receipts for expenses incurred by the project.
- FPCC funding decisions are final. Decisions cannot be appealed unless evidence suggests that procedural error may have occurred during the assessment process. FPCC may initiate a process to review and potentially reverse a grant decision where there are serious concerns about the recipient or the funded activities.

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- Recipients will be required to complete a Final Report Form and send images or videos of project activities one month after your project end date. You will not be eligible to apply to any FPCC programs until your final report is submitted.

NOTIFICATION OF AWARDS

- Successful applicants will be notified of the Peer Review Committee decision by December 16th, 2022. Please do not contact Arts Program staff regarding the status of your application within this time.
- Notification will be sent via the online system to the primary contact provided in the application. Results will not be released by telephone or email.
- Successful applicants must acknowledge the support of the First Peoples' Cultural Council's Indigenous Arts Program in all materials produced in relation to the funded project. Logos are available on request.

PAYMENT OF AWARDS

- Successful applicants will be required to complete the funding agreement in the grant portal before receiving a grant.
- Grants are taxable income and must be reported as such. Individuals receiving grants on their own behalf or on behalf of a group are issued T4As for the year in which the grant payment is processed.
- Payments will be processed by January 27th, 2022. Please do not contact Arts Program staff within this time.

Application Deadline

September 30, 2022, at 4:30 p.m. PT
Late proposals will be ineligible

PROGRAM CONTACT

We recommend applicants connect with the FPCC Arts Program Contact to discuss their application, discuss project ideas, request feedback, and ask any questions that may come up during the application process.

Leah Anthony
FPCC Arts Program Associate
leah@fpcc.ca
General office phone: 250-652-5952

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Download a copy of the Artist Grant Proposal Writing Handbook here:
<https://fpcc.ca/resource/arts-handbooks/> , also available on the Grant Portal, to guide you through the process of completing your application form.

Please note: We encourage all applicants create a profile on the First Peoples' Arts Map:
<https://maps.fpcc.ca/art>. This is a free account for connecting with other artists and promoting your artwork, events, and arts organizations/collectives. Do not create a second profile if you already have an account.

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