



Indigenous Arts Program

GUIDELINES: Indigenous Music Recording Industry

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants. While actions to provide vaccines are currently underway there is no cure or treatment for COVID-19. We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the [Provincial Health Officer](#). FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- All programs must be aware of and follow current guidelines from the [Provincial Health Officer](#)
- Applicants must consider how the program will proceed under strict COVID-19 restrictions
- Please ensure that your project proposal meets the requirements listed in this document.
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#).

INDIGENOUS MUSIC INITIATIVES (IMI) OBJECTIVES

The Indigenous Music Initiative is designed to support projects and events that strengthen British Columbia's Creative Industries. Successful initiatives will increase participation of Indigenous music industry professionals and build the capacity of B.C.'s Indigenous music industry through knowledge transfer, skill development, and the creation of new business opportunities in B.C. and elsewhere.



THE INDIGENOUS MUSIC RECORDING INDUSTRY GRANT DESCRIPTION

PLEASE CONSULT WITH THE PROGRAM COORDINATOR BEFORE PREPARING YOUR APPLICATION

The **Indigenous Music Recording Industry** initiative will provide **one-time grants up to a maximum of \$30,000.00** to support Indigenous recording engineers currently active within the B.C. music industry. **Applicant may only receive this grant once.**

The purpose of this initiative is to broaden Indigenous recording engineers' knowledge, skills, networking, and business opportunities within the BC music industry. This grant supports mentorships based on direct participation in music recording projects. Applicants also may apply for up to 50% of their total grant request for recording equipment and software enhancements (please see eligibility criteria).

WHO CAN APPLY

Grants are intended for Indigenous recording engineers in one of these three areas:

- Emerging recording engineers who are currently operating an independent recording studio
- Emerging recording engineers who have graduated from a recognized professional recording school, are committed to working as a recording engineer within the music industry in BC, and have a demonstrated goal of developing an independent recording studio **OR**
- Established Indigenous recording studios or Indigenous recording engineers with their own professional recording studio who are willing to offer a mentorship to an emerging Indigenous recording engineer.

APPLICATION CLOSING DATE

September 30, 2021 at 11:59 pm PST

Late proposals will be ineligible

FINANCIAL INFORMATION

Maximum amounts:

Grants in support of Indigenous recording engineers and professional Indigenous recording studio projects are **available up to a maximum of \$30,000.00** through this program.

Applicants may apply for up to 50% of their total grant request (to a maximum of \$15,000.00) for recording equipment and software enhancements. Please see eligibility criteria.



ELIGIBILITY REQUIREMENTS

For the purposes of this program, the term “Indigenous recording engineer” refers to an applicant who is a First Nations, Métis, or Inuit practitioner. Registered Indian Status is not required.

Applicants must be residents of B.C.

The applicants must:

- Be an Indigenous recording engineer or Indigenous recording studio with current, demonstrated experience and commitment within B.C. music industry
- Demonstrate commitment to collaborative work in the music industry including, but not limited to, work with recording artists, composers and media arts projects/organizations
- Currently be operating their own recording studio or for an individual applicant, demonstrate a clear process for developing an independent recording studio
- Include a detailed, achievable project timeline
- Clearly articulate their intention to advance within the music industry.

Projects may include, but are not limited to, the following activities:

- Applicant working with a mentor on a music recording project(s) in the applicant’s established studio
- Applicant engaging in a mentorship at an established professional recording studio through active participation in a music recording project(s)
- Applicant offering a mentorship to an emerging Indigenous recording engineer in the applicant’s established professional recording studio through active participation in a music recording project(s)
- Upgrading and enhancing recording equipment or software in combination with one of the above. **For an applicant to request funding to purchase equipment for their recording studio, the request *must be combined* with a mentorship through participation in a music recording project(s).** All new equipment purchased by the applicant belongs to the applicant.

Eligible expenses may include:

- A portion of the individual applicant’s living expenses (where applicable)
- Mentor program costs
- Travel and accommodation expenses, eg. Travel to mentoring studio
- Expenses related directly to project activities
- Up to **50% of the requested grant amount** to enhance or upgrade studio equipment (see above).



The following expenses are not eligible for funding through this program:

- Projects related to post-secondary education
- Capital and business development costs (outside of those requested to enhance or upgrade studio equipment)
- Capital renovation costs
- Expenses incurred in annual community celebrations.

APPLICATION REQUIREMENTS

To be properly evaluated, all applications must be submitted through FPCC's online grant portal. The program will accept submissions jointly prepared by applicants and mentors or mentor organizations. As part of the application process, participants must define a learning plan that is relevant to the interests and practical needs of the applicant. Plans must describe lasting benefits to the applicant in relation to their ongoing growth within the music industry.

All proposals must include:

- Background information about the applicant's history and professional goals or vision
- Applicant CV or Resume
- A **project description** detailing the objectives, activities, and participants, **with a detailed, achievable project timeline**
- **Background information** about the mentor, recording studio or organization offering the mentorship, internship, or training. Please provide details about the recording studio and its equipment
- Key participants' **CV/resumes or biographies**, including career and educational accomplishments, music industry experience and list of previous sound recording projects,
- A **balanced project budget**, which details planned expenditures, resources and additional revenues or other support (including in-kind contributions). This should include a detailed list of desired equipment and unit costs if applying for equipment purchase.
- **One current letter of support for the applicant and proposed project**
- **One letter from the mentor confirming participation**
- **Support material of previous related work** from both the *applicant* and *mentor* studio or organization. Submit up to 5 minutes, *in total*, of select audio recordings
- **A numbered list that clearly identifies and describes the support material** and corresponds with the numbers or names of your sound files. Please identify your role in each piece (e.g., producer, engineer, etc.) date, title, and/or collaborators.



HOW TO APPLY

Applicants are advised to read through the program guidelines and application form and *discuss their project with the Arts Program staff* well before submitting their proposals. The FPCC grant portal allows you to work and save your draft application. Give yourself plenty of time to write your application.

- FPCC Arts uses an online grant portal. Applications must be submitted through this grant portal; If you do not have internet access, please contact program staff
- Under normal circumstances, proposals will only be discussed with the person named as the “applicant” or “primary contact person”. Arrangements to speak with another person must be requested in writing
- Successful applicants must submit a Final Report no later than one month after completion of project
- **Successful applicants must acknowledge the support of the First Peoples’ Cultural Council’s Indigenous Arts Program in all materials produced in relation to the funded project. Logos are available on request.**

PEER REVIEW PROCESS

- Applications will be reviewed by FPCC staff for completeness only
- An interdisciplinary review committee composed of established Indigenous artists and arts professionals will be convened to review all applications and make recommendations,
- **All applicants will be advised of jury decisions approximately 12 weeks after the application deadline - please do not contact staff about the status of your application,**
- FPCC reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project
- If your application is successful, you will be required to complete paperwork before receiving a grant. **You also will be required to complete a Final Report Form and send images or videos of your activities one month after the conclusion of your project. You will not be eligible to apply to any of our programs until your final report is submitted.**

Please note that requests exceed available funds.



PAYMENT OF AWARDS & FINAL REPORT

- Successful applicants will be required to complete a funding agreement before receiving a grant. The funding agreement will be made available through the grant portal,
- **Grants are taxable income and must be reported as such.** Individuals receiving grants on their own behalf or on behalf of a collective are issued T4As for the year in which the grant payment is processed,
- **A Final Report is required one month after the conclusion of your project. You will not be eligible to apply to any of FPCC's grant programs until your Final Report is submitted.**

: We recommend applicants create a profile on the **First Peoples' Arts Map**: www.fp-artsmap.ca This is a free account promoting your artwork, events and arts organizations, as well as for connecting with other artists. *Do not create a second profile if you already have an account.*

TO DISCUSS YOUR PROJECT IDEAS OR SEEK ADDITIONAL INFORMATION:

Please contact:
Hilary Strang
FPCC Arts associate
hilary@fpcc.ca
ph: 250.893.9098

On the portal, find the copies of the Artist Grant Proposal Writing Handbook and Portfolio Handbook to guide you through the process of completing your application form. You can request a hardcopy of this handbook as well.