



FIRST PEOPLES'
CULTURAL COUNCIL
Arts Program

Music Program

2024/25 Funding Guide

Application Deadline:
July 3, 2024 at 4:30 p.m. PT

Apply on our Grant Portal: www.fpcc.ca/login

Please save this Arts Program Funding Guide in your files. If your funding request is approved, the policies and information contained in this guide will be a useful resource.



This program is supported by Creative BC and the Province of British Columbia.



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FPCC COVID-19 GUIDELINES

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities and especially Elders is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants.

While many have been vaccinated, COVID-19 still poses a risk to our communities, staff and those most vulnerable to the serious effects of this illness. We want to be very careful that our programs do not put anyone at risk.

It is important that we take care of and protect our Elders and Knowledge Keepers and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.

Although funding for FPCC programs does not require proof of vaccination, FPCC supports each First Nation's self-determined right to protect their community, and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Tcwemstwalhkalap ("you folks take care of one another" in Ucwalmícwts)

Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- Please ensure your project proposal meets the requirements listed [in our Covid-19 Guidelines for Programs](#).
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact Arts Program staff](#).



FPCC GENERAL FUNDING GUIDELINES

Please see the [FPCC General Funding Guidelines](#) for information on the following

Funding Criteria

- Eligibility
- Misrepresentation
- Ineligible Expenses
- Grant Liability, Insurance & Certification
- Criminal Record Checks

FPCC Grant Applications

- Grant Portal
- General Application Guidelines
- Reporting Requirements

Proposal Review Process, Notification of Awards and Payment of Awards

- Peer Review Committee (PRC)
- Funding Decisions and Notification
- Payment of Awards

FPCC ARTS PROGRAM

The mandate of First Peoples' Cultural Council (FPCC) is to assist B.C. First Nations in their efforts to revitalize their languages, arts, cultures and heritage.

The FPCC Arts Program supports creation, development, production, marketing, promotion and distribution of all forms of creative expression. This includes, but is not limited to, ceremonial, visual, performance, music, literary, media, sculpture, carving and weaving. The FPCC Arts Program is organized into four areas of program offerings:

- **Arts Strengthening**
 - One-on-one arts mentorships and arts group knowledge transfer.
- **Arts Infrastructure**
 - Art space construction or renovation and capacity building for First Nations arts and culture organizations and communities.
- **Individual Artists**
 - Projects and creative development. Scholarships for arts education.
- **Music Program**
 - Creation & sharing and industry professional internships, mentorships and training.

Each program area provides support for B.C. First Nations artists and arts organizations to positively impact creative sovereignty in their respective activities, knowledge transfer, training and professional development.

MUSIC PROGRAM

How to apply: Applications must be submitted on FPCC's Grant Portal (www.fpcc.ca/login)

2024-2025 Application deadline: July 3, 2024, at 4:30 p.m. PT



Funding term: Projects can take place anytime between July 3, 2024, and September 15, 2025

Final report: A final report is due one month after the project end date, no later than October 15, 2025.

PROGRAM DESCRIPTIONS AND FUNDING INFORMATION

The Music Program supports the development of B.C. First Nations music creatives and professionals residing in B.C. through grants and training programs.

The Music Program supports activities that can lead to professional development opportunities, cultural knowledge transfer and community well-being.

This funding offers support in three priority areas:

1. Creation & Sharing

Objective: Supporting B.C. First Nations artists in music creation, performance, recording, touring and promotion

Grant amount: up to \$20,000

2. Recording Engineers – Mentorship

Objective: Supporting B.C. First Nations emerging recording engineers who are operating an independent recording studio OR emerging recording engineers who have graduated from a recognized professional recording school or who have a minimum of one year experience in a recording studio. This priority area is to broaden knowledge, skills, networking and business opportunities within the B.C. music industry through mentorships based on direct participation in recording projects. Applicants may apply for up to 50% of their total grant request (to a maximum of \$15,000) for recording equipment and software enhancements.

Grant amount: up to \$30,000

3. Industry Professionals – Mentorship, Internship, Training

Objective: Supporting emerging B.C. First Nations music industry professionals in the roles of administrator, agent, promoter, manager, event organizer or presenter. This priority area includes short-term mentorship, internship, training and project support opportunities that will provide applicants with experience, skills and knowledge.

Grant amounts: up to \$20,000

PROGRAM ELIGIBILITY CRITERIA

Eligible Applicants

- B.C. First Nations individuals with previous experience or a mandate that demonstrates a commitment to your creative practice or profession in the arts
- 19 years of age or older
- Have been a resident of B.C. for at least one year. If there is a question about whether you live in B.C., you may be asked to provide documentation. Proof of residency can



include a valid B.C. services card, a valid B.C. driver's licence or evidence of income taxes paid in the previous year as a B.C. resident.

- Demonstrate support of the project by recognized artists and creatives or cultural or community leaders within B.C. First Nations communities you are connected to
- Submit only one application as an applicant to the Arts Program per deadline

FPCC is a First Nations-led organization with unique expertise in B.C. First Nations languages, arts and heritage. There is an urgent need to support the revitalization of First Nations arts practices in B.C. With the growing number of requests for funding, the FPCC Arts Program is focused on providing support for the artforms that come from this land.

Our work is founded in the fundamental belief that First Nations are the rightful stewards of their cultural knowledge and arts practices, and are best equipped to lead this important work of protecting, sharing and revitalizing B.C. First Nations Arts practices on these lands.

We are supportive of artists being successful no matter where they are from. If you are not eligible for funding from FPCC, there are other funding options available. Here is a link to information on other arts funding sources and organizations: <https://fpcc.ca/resource/arts-funding-sources/>

If you have questions about your eligibility, please contact music@fpcc.ca

Ineligible Applicants

- Individuals cannot be the project lead for more than one application to the FPCC Arts Program for the same deadline, but they may be involved in more than one project if they are in a different role.
- Individuals with an active FPCC Arts Program grant.
- For a full list of ineligible applicants, please refer to the [FPCC General Funding Guidelines](#).

EXPENSES

Eligible Expenses – Music Program

- Salaries and wages - must be project specific and explained clearly in budget description. For all project participants, including applicant (remember to pay yourself!), mentor, studio musicians, etc.
- Elder and/or Knowledge Holder consultation fees, include names and explain clearly in budget description
- Honoraria - Fees and honoraria for collaboration with other artists, mentors and/or elders, explained clearly in budget description
- Travel, transportation and accommodation expenses
- Administrative expenses directly related to the project activities (up to 10% of total funded project)
- Equipment required for the project (with strong justification in project description, up to 20% of total funded project)
- Childcare expenses for studio days or other activities directly related to the project



- Rental of space and equipment required for project
- Mentor program costs
- Expenses related directly to project activities
- **For Creation & Sharing:** Expenses related to sound recording, such as studio rentals, gear rentals, producer fees, mixing and mastering (up to \$10,000)
- **For Creating & Sharing:** Expenses related to marketing and promotion, such as photography, digital media, websites, bio writing, publicity, video, social media marketing or radio promotion (up to \$4,000)
- **For Recording Engineer Mentorships:** Up to 50% of the requested grant amount to enhance or upgrade studio equipment and software (maximum \$15,000). All new equipment and software purchased by the applicant belongs to the apprentice applicant (the person receiving the mentorship).
- **For Music Industry Professionals:** Salaries & Wages, applicant stipend to a maximum of \$2,500 per month for a full-time program
- **For Music Industry Professionals:** Equipment purchase (camera, video camera, laptop, etc.) to a maximum of 25% of total funded project

NOTE: Lump sums must be broken down and clearly explained in budget descriptions.

Ineligible Expenses

- Expenses not directly related to the project
- Expenses that take place before the Music Program application deadline
- Business development costs (including, but not limited to, printing business cards, mass production of items such as t-shirts or vinyl records, logo design)
- Capital purchases, such as vehicles or costs associated with building or land improvement
- For a full list of ineligible expenses, please refer to the [FPCC General Funding Guidelines](#)

If you are not sure if an expense is eligible, feel welcome to contact Arts Program staff: music@fpcc.ca.

APPLICATION REQUIREMENTS

Applications must be submitted through FPCC's online Grant Portal and include:

- **A completed application form.**
- **The name of the primary contact person.** This individual must meet the eligibility criteria. The primary contact person will be responsible for the application and subsequent reporting.
- **Your B.C. First Nations identity.** Describe your lived experience, your relationship of belonging to the B.C. First Nations community you have identified with. Describe your history, connection, ancestry and ways that you hope to shift any disconnections that may exist.



- **For Creation & Sharing.** Tell us your creative story and journey (why you create).
- **For Recording Engineers & Industry Professionals.** Describe your history in the recording arts, arts administration or cultural management and your goals in this mentorship/internship.
- **Your artist resumé or bio.**
- **For Recording Engineers & Industry Professionals.** Describe the host group, organization or recording studio; their history (activities that demonstrate a commitment to the arts and artists) and their commitment to career development and professional training for music industry professionals.
- **Mentor information.** If there is a mentor involved in your project, include the mentor's resumé, bio or creative background and, if applicable, a list of previous sound recording projects.
- **Project Team Worksheet.** Fill out the FPCC Project Team Worksheet provided in the Grant Portal with details of your project team and outline each person's role in the project. For KEY participants, upload a resumé, bio or description of their creative background. If applicable, provide a list of previous sound recording projects (for KEY participants only).
- **Project description.** Describe the project (who, what, when, where and how). Explain why it is important that you undertake your proposed project now. How will this project contribute to your professional, artistic and/or creative development?

Describe the community you have engaged or will engage with, including any First Nations governments, band councils or First Nations not-for-profit organizations. What First Nations communities will directly benefit from this project?

How is your project respectful of First Nations cultural protocols, traditions and Indigenous law?
- **Workplan.** Please complete the detailed workplan provided, including the key activities of your project, what the outcomes will be, when they will happen and who will lead them. Include your project start and end dates.
- **For Recording Engineers purchasing equipment or software for your studio.** Explain what you need and why. Provide details about the studio and its current recording equipment.
- **A balanced project budget.** Fill in the table provided with descriptions of your anticipated expenses and, if applicable, funding you will receive from other sources. Please include as much detail as possible. For example, in the description boxes, list the items and amounts that make up large sums, demonstrate how you arrived at the number you are entering.
- **Samples of previous or related work for you and (if applicable) your mentor.**
 - Upload or link to a maximum of 5 minutes of sound or video recordings in mp3, mp4, or mov format.
 - Please be selective. The review committee will only listen to a total of 5 minutes of audio.



- **A numbered list that clearly identifies and describes the support material.**
 - The numbered list should correspond with the numbers or names of your sound or video files and include information such as date, title and collaborators. In the case of collaborations and group performances, please identify the roles of participating artists in the work.
- **Two *current* letters of support for you and your proposed project.** If the project involves a mentor or host organization, one of the letters must be from the mentor or host organization confirming and describing their participation in the project. Letters of support can be from a collaborator, an industry peer, a community member, a Knowledge Holder or anyone else you feel can speak to your creative goals *specific to this application*.

All letters of support must be signed and dated.

Signatures may be typed, hand written or scanned. Please include:

- The name and contact information of the writer and a bit about what they do
- How they know you in the context of your project, in a sentence or two
- Description of their support for your proposed project, in a sentence or two

For Creation & Sharing, if applying for funds to support a tour or showcase, include:

- An official invitation or confirmation from an event, festival or showcase **OR** at least three confirmations (one from each community) for a contracted performance fee for a tour. All performances must be within Canada.
- A marketing or outreach plan for the tour or showcase

Confirmations may include:

- Contracts, email confirmations (no text messages, Facebook messages, or similar) or agent-provided itineraries

Confirmations must clearly indicate the following:

- Name and contact information of the booker, date of confirmed performance, set length and a clear description of payment

BEFORE YOU APPLY

- Applicants are advised to first read through the [FPCC General Funding Guidelines](#), Music Program Guidelines and application form. We encourage you to discuss your project with Arts Program staff (arrange this discussion by emailing music@fpcc.ca). Applicants are encouraged to reach out well before the deadline and submitting your proposal.
- Project start dates must not fall before the deadline: July 3, 2024.
- Project end dates must fall on or before September 15, 2025.
- A Final Report is due one month after the project end date, no later than October 15, 2025.
- If approved, payments will be made in two instalments: 80% of funding upon approval and receipt of a signed funding agreement and 20% of funding upon completion of the project and the approval of a final report with budget.



- Please note: you are welcome to complete the Final Report earlier than the October 15, 2025 deadline (even if your project is not yet complete). The final instalment will be released upon approval of the Final Report. Please report on the full amount of the grant in your Final Report.
- Under normal circumstances, proposals will only be discussed with the person named as the “applicant” or “primary contact person”. Arrangements to speak with another person must be requested in writing.

APPLICATION DEADLINE

July 3, 2024 at 4:30 p.m. PT - Late proposals will be ineligible

PROGRAM CONTACT

To discuss your project ideas or seek additional information, please contact:

Arts Program Coordinator, Koralee Tonack

Email: music@fpcc.ca

General office phone: 250-652-5952

Please note that the Arts Program is run by a team of program staff and the music@fpcc.ca address is monitored by multiple team members.