



Braided Knowledge: Weaving B.C. First Nations' Knowledge Through Generations

Grant Funding Guide

APPLICATION DEADLINE:

March 15, 2024, at 4 PM

Late proposals will not be considered.

Applications must be submitted on FPCC's Grant Portal: www.fpcc.ca/login

Please retain this Funding Guide in your files. If your application is approved, the policies and information contained in this guide will be a useful resource.

Braided Knowledge: Weaving B.C. First Nations' Knowledge Through Generations Grant has been made possible through the generous support of the Ministry of Indigenous Relations and Reconciliation, Province of British Columbia, and the First Peoples' Cultural Foundation.



Ministry of
Indigenous Relations
and Reconciliation



FIRST PEOPLES' CULTURAL FOUNDATION



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Introduction

First Peoples' Cultural Council

The First Peoples' Cultural Council (FPCC) was established in 1990 through the First Peoples' Heritage, Language and Culture Act and is mandated to support the revitalization of First Nations' languages, arts and cultures in British Columbia. FPCC is a unique Crown Corporation governed by a Board of up to 13 B.C. First Nations representatives. FPCC administers three programs: the Heritage Program, the Language Program and the Arts Program. The Heritage Program was established in 2019 to support the safeguarding, transmission and revitalization of Indigenous cultures and heritage. It focuses on the following three goals to support:

1. **Capacity:** Indigenous communities have the tools, training, staff and spaces to be stewards of their cultural heritage.
2. **Stewardship:** Indigenous communities have programs, funding and autonomy to be stewards of their cultural heritage.
3. **Leadership:** The rights of Indigenous Peoples' to be stewards of their cultural heritage is recognized and affirmed, and Indigenous expertise is valued.

Grant Overview

Grant Objective

The objective of the Braided Knowledge: Weaving B.C. First Nations' Knowledge Through Generations grant is to support projects that revitalize and focus on the wholistic and integrated nature of B.C. First Nations' arts, languages, and heritage. Funding support for arts, languages, and heritage has typically been siloed to each individual practice, yet these practices are interwoven and interdependent. This grant acknowledges the connections of these three areas and will facilitate projects that align with Indigenous ways of knowing and being.

The Braided Knowledge grant supports B.C. First Nation community projects that weave together the arts, languages, and heritage. With an emphasis on mentoring and apprenticeship, this grant helps ensure the protection, transmission, and intergenerational knowledge transfer of B.C. First Nations' languages, arts, and heritage.

Grant Description

Arts, languages, and cultural heritage are interwoven strands that underpin B.C. First Nations' cultures and worldviews. Indigenous wisdom and ways of being are embedded within language, art, and cultural practices, and connection to place and the protection of the land is expressed through stories and artistic practices and is encoded within language and legal traditions.



The Braided Knowledge grant is the first of its kind in Canada. It aims to support projects that demonstrate these interconnections, leading to outcomes that are essential to the revitalization of B.C. First Nation cultures.

An important element of the Braided Knowledge grant is the requirement for mentorship and knowledge transfer. Projects will enable the transfer of essential knowledge to new generations. Through this, the grant will support B.C. First Nation Peoples in reconnecting with their heritage and will build connections between generations.

Grant Criteria

COVID-19 Program Information

COVID-19 Program Information

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us. We are taking action to maintain safe operations while supporting our communities and participants.

While many have been vaccinated, COVID-19 still poses a risk to our communities, staff and those most vulnerable to the serious effects of this illness. We want to be very careful that our programs do not put anyone at risk.

It is important that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.

Although funding for FPCC programs does not require proof of vaccination, FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Tcwemstwallhkálap ("you folks take care of one another" in Ucwalmícwts)
Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- Please ensure your project proposal meets the requirements listed in this document.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#).



Eligible Applicants

Who is eligible to apply?

B.C.-based organizations that have a mandate or focus that includes First Nations' heritage, languages, and arts. Eligible applicants include:

- Recognized First Nations¹ governments, bands or tribal councils located in B.C.
- Not-for-profit societies registered in B.C., in good standing and governed by recognized B.C. First Nations individuals (at least 75% of directors identify as members of recognized B.C. First Nations)
- Urban and off-reserve B.C. First Nations organizations (at least 75% of directors identify as members of recognized B.C. First Nations)
- B.C. First Nations–led museums and cultural spaces (at least 75% of directors identify as members of recognized B.C. First Nations)
- B.C. First Nations schools² and adult education centres operating in B.C. on First Nations lands (Please note that applications from First Nations schools that serve one community must be submitted through their respective Nation/Band Office)

The FPCC Heritage Program supports projects by B.C. First Nations and B.C. First Nations-led organizations as per our legislated mandate. FPCC requires at least 75% of an organization's board members/directors to include individuals from B.C. First Nations as they are the rightful stewards of their cultural heritage and are best equipped to lead the important work of protecting, sharing and revitalizing B.C. First Nations Heritage on these lands. Additional heritage funding may be accessed through Heritage BC, Department of Canadian Heritage, Vancouver Foundation, Telus Foundation and the Mastercard Foundation. If you have any questions about your eligibility, please contact bkg@fpcc.ca.

Eligibility Documentation

FPCC is committed to accountability and transparency in the delivery of funding to B.C. First Nation communities, as expressed in our mandate and vision. We welcome funding applications from organizations that are not recognized B.C. First Nations governments, provided they meet the eligibility guidelines outlined above.

¹ For a list of recognized B.C. First Nations, please see: <https://www2.gov.bc.ca/gov/content/environment/natural-resource-stewardship/consulting-with-first-nations/first-nations-negotiations/first-nations-a-z-listing>

² FPCC is unable to fund K–12 classroom activities and related accredited programming.

FPCC Program staff may contact you to request some or all of the following information to accompany your application. This information will help us better understand your organization, its mandate, and how it operates, so that we can support you through the funding process. If requested, this information must be provided before a Funding Agreement can be issued.

- Societies and organizations other than First Nations governments may be asked to provide documentation confirming legal name and a list of the organization's current Board of Directors and/or governance structure. Please note that FPCC requires that Boards of Directors be composed of at least 75% members of recognized B.C. First Nations.
- Additionally, registered societies may be asked to provide their certificate of good standing; certificate of registration; a copy of the organization's bylaws and constitution; and proof of insurance.

Applicants may be asked to provide proof of support from a B.C. First Nation in the territory where the project is proposed and that shares the same language as the proposed project. This may be in the form of a Band Council Resolution, OR letter of support from a Chief or Council member, OR a letter of support from an established First Nations organization that is currently an FPCC grant recipient.

Please note that first-time applicants will be required to provide the information listed above. Returning applicants may be required to update their eligibility documentation.

FPCC values the collective gathering and sharing of resources. For projects in which oral history, intellectual properties and cultural properties are gathered and/or shared, applicants may be asked to provide information that will demonstrate how the information or item will be gathered or obtained and how ownership, copyright and intellectual and cultural property rights will be recognized and upheld now and into the future.

On a case-by-case basis, FPCC will consider applications from B.C. First Nation organizations that are in the process of achieving a not-for-profit or society status. Please contact the Heritage Program Manager to discuss this further.

Ineligible Applicants

- Organizations or individuals who are not from a B.C. First Nation
- Collectives (the program only accepts registered societies, see above)
- For-profit organizations and businesses, entities, individuals and commercial ventures
- Organizations or previous grant recipients with incomplete or outstanding reporting with FPCC or FPCF. These applicants are ineligible until all required documentation is complete.



- Government organizations, including municipalities
- Universities, colleges and non-First Nations schools
- Private clubs, groups and organizations with exclusive memberships
- Religious organizations
- Corporations

Collaboration is Encouraged

FPCC strongly encourages collaboration. Only one application (per grant program) per Band Office, Tribal Council or Society/Organization will be eligible for funding. If more than one application from the same Band Office, Tribal Council or Society/Organization is submitted, the Peer Review Committee will decide which proposal will receive funding, so it is strongly advised that applicants collaborate and submit one unified proposal. This demonstrates that there is support and consensus for the proposed project, as well as being inclusive and designed with long-term goals in mind.

Eligible Projects

Eligibility for this grant is purposefully broad, to allow for innovative and creative project proposals. Projects should weave together elements of arts, languages and heritage. Additionally, all projects must demonstrate a mentorship component*, in which cultural knowledge and practical skills are passed on from expert knowledge holders, fluent speakers, and artists to younger learners.

*Please note, mentorship/apprenticeship involves long-term learning opportunities that span the duration of the project.

Examples of eligible projects include, but are not limited to:

- Projects that link public art, storytelling, and cultural teachings.
- A place name project that incorporates language, cultural heritage information, storytelling and art.
- Apprenticeships and mentorships between Elders, knowledge keepers, and community members.
- Projects that demonstrate the relationship between stories, songs, place names, cultural heritage sites, and landscapes.
- Projects that develop tools and materials that will help safeguard Indigenous language, arts and cultural heritage.

General Requirements

Applications will not be reviewed unless all necessary information is provided. Applicants must submit:

- A balanced project budget with detailed descriptions and cost breakdowns for each category.
- A thorough workplan with dates for key activities
- A project timeline that fits within the Braided Knowledge grant funding term
- Two letters of support: one demonstrating governance approval from within the organization and the second indicating support from the community. Letters of support examples:
 - **Demonstrating Governance Approval:**
 - **For Bands:** a dated and signed Band Council Resolution **OR** a letter of approval dated and signed by a B.C. First Nation Chief, Band Manager, and/or a member of Council.
 - **For Societies/Organizations:** a dated and signed letter of approval from the Executive Director or General Manager.
 - **Community Support Documentation:**
 - The letter of support can be from a project participant (who will not be receiving financial benefit from the project), a collaborating community/organization, or a person of high standing in the community. It should *not* be from the Chief, a member of Council, Band Manager, or a signing authority of the applicant organization, as they will be indicating their support through the letter of approval.
 - Please note, the Governance Approval letter and the Community Support letter cannot be from the same person.
 - **All letters of support must be dated and signed.**
- Proof of additional confirmed funding, if applicable. Examples include funding agreements and letters from donors/sponsors.

Grant Liability, Insurance and Certification

For projects with a hazard of potential personal injury or bodily harm due to high-risk project related activities, please provide FPCC with copies of the following:

- Comprehensive insurance for at least \$2 million.
- Adequate certification and licencing if operating a motorcycle, Off Road Vehicle, large truck or bus, trailer, snowmobile, boat, or other equipment.
- Valid driver's licence(s) of operators of a motorcycle, Off Road Vehicle, large truck or bus, trailer, or boat.
- Necessary WorkSafe BC compliance documents and, before starting work on certain types of construction projects, e.g., a project over \$100,000, submit a Notice of Project to WSBC.



- Any other information reasonably requested by FPCC related to safety and/or liability issues.

If your project is approved, FPCC will follow up to request these documents on conditional acceptance of the project. We will need these documents for the final approval of the project and before the funding agreement is sent.

Projects using vehicles are expected to carry and maintain Third Party Liability insurance on all vehicles owned, operated or licensed in the name of the project/grant recipient in an amount not less than \$1,000,000.00. This documentation should be available to FPCC, if requested.

It is recommended that anyone operating an ATV receive ATV Rider Training by Canadian Safety Council (CSC) certified instructors.

Probable high-risk project activities may include, but are not limited to, using ATVs, horses, trailers, boats, helicopters, heavy equipment, or activities that involve camping in remote areas, risks of large mammal encounters, excavation, scaffolding and ladders, or construction. If you are unsure if your project is high risk and would require additional insurances, certification and licensing, please contact the assigned funding program staff person to discuss further.

Application Deadline

When is the application deadline?

March 15, 2024, at 4 PM.

Applications must be completed and submitted by the deadline on FPCC's Grant Portal: www.fpcc.ca/login. We do not accept faxed or email applications.

Applications and proposals will only be discussed with the contacts listed/identified in the application.

Staff are available to support you with your application and answer questions. If you require assistance with your application or would like to request a review of your application with feedback from staff, please email bkg@fpcc.ca at least two weeks before the deadline.

Funding

Funding Amounts

Applicants can apply for between \$10,000 and \$25,000 for their proposed project. There are no expectations or requirements for cost-sharing, however, if your project is dependent on other funding sources, we require proof of confirmed funding. Any project costs that exceed the grant amount will be the responsibility of the applicant.



Funding Term

The funding term for the Braided Knowledge grant is as follows:

- Projects completed between: **May 27, 2024, and September 5, 2025.**
- Interim report due by: **January 17, 2025**
- All projects completed and final reports due by: **September 5, 2025**
- All funds must be expended by: **September 5, 2025.**

Funding Installments

- 80% of funding: upon application approval and receipt of signed funding agreement
- 20% of funding: upon completion of project and approval (acceptance) of a final report with budget

Expenses

Eligible Expenses

Project costs must be direct and essential to the project. Costs will be reviewed to determine if they are reasonable and have been accurately estimated.

- Salaries and wages (must be specific to the project)
- Honoraria, from \$150 to \$250/half day and from \$300 to \$500/full day, depending on the activities and protocols; rates above these amounts must be covered by the applicant organization.
- Contractors and consultants may be hired if a project requires special skills. Contractor/consultants costs may not exceed 30% of the funding requested. Funding recipients must show they have made best efforts to hire an Indigenous contractor or provide justification for why a non-Indigenous contractor was hired. Indigenous contractors/consultants will be prioritized. A written quote must be provided with the grant application for contractor costs budgeted over \$1,000.
- Equipment rentals and purchases, including computers and recording devices, up to 20% of the funding requested.
- Administration costs, up to 15% of the funding requested
- Software needed to achieve the project's objectives
- Meeting and event space rentals
- Materials and supplies
- Food and hospitality, reasonable and necessary costs only
- Travel/transportation, reasonable and necessary costs only



Ineligible Expenses

- Expenses that take place before the Braided Knowledge funding term begins
- Accumulated deficits, annual operating losses or debt
- Costs for political events, rallies and demonstration
- Expenses exceeding maximums set above
- For-profit business development costs
- Capital purchases such as vehicles or costs associated with building or land improvement
- Expenses related to annual community celebrations or anniversaries
- Activities or gatherings unrelated to the proposed project
- Activities that do not comply with current provincial COVID-19 guidelines.

Adjudication Process

- Submitting a proposal does not guarantee funding.
- FPCC staff are available to support you with your application and answer any questions you may have. Please reach out to bkg@fpcc.ca.
- Applications will be reviewed for completeness and clarity.
- Funds available to this program are limited; therefore, projects that demonstrate urgency to safeguard heritage will receive priority.
- A Peer Review Committee (PRC) will review and assess eligible proposals according to the program objectives, the feasibility of the timeline and the budget presented.
- After the submission deadline, please do not contact staff regarding the status of your application. All applicants will be advised of PRC decisions approximately eight weeks after the application deadline.

Reporting Requirements

If the project is approved, the applicant will receive a funding agreement that sets out the terms of the funding and the reporting requirements. This agreement must be signed by the signing authority outlined in your application.

The project final report will be available for applicants to fill out on FPCC's Grant Portal and must be submitted by **September 5, 2025**. FPCC's Grant Portal can be accessed at www.fpcc.ca/login.