



FIRST PEOPLES'
CULTURAL COUNCIL

Arts Program

Music Industry Professionals

2022/23 Funding Guide

DEADLINE: September 30, 2022, at 4:30 p.m. PT

Please retain this Arts Program funding guide in your files. If your funding request is approved, the policies and information contained in this guide will be a useful resource.

Apply on our grant portal: www.fpcc.ca/login



This program is supported by Creative BC and the Province of British Columbia.



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COVID-19 Guidelines for Programs

The health and safety of everyone involved in FPCC programs, communities, and especially Elders, is of the utmost importance to us.

We are taking action to maintain safe operations while supporting our communities and participants. While vaccination efforts are currently underway, there is no available cure or treatment for COVID-19.

We want to be very careful that our programs do not put anyone at risk and ensure that they follow the current orders of the [Provincial Health Officer](#). While FPCC programs do not require proof of vaccination, FPCC supports each First Nation's self-determined right to protect their community and we respect any additional guidelines set by Chief and Council or local governments to help keep their communities safe.

Following these guidelines will help us take care of one another and keep each other safe.

Please note:

- All programs must be aware of and follow current guidelines from the [Provincial Health Officer](#).
- Applicants must consider how the program will proceed under strict COVID-19 restrictions.
- It is critical that we take care of and protect our Elders and Knowledge Keepers, and those at a higher risk of illness. We need to work together to find safe ways to involve Elders.
- FPCC staff are here to assist program participants with unexpected and unplanned changes as a result of COVID-19 impacts on programs.
- We will do our best to share information and respond to changes together. If you have any questions, please [contact program staff](#).

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INDIGENOUS ARTS PROGRAM

The FPCC Indigenous Arts Program (IAP) is one of three program areas at FPCC. The IAP supports the creation, development, production, marketing, promotion and distribution and dissemination across all forms of creative expressions. This includes but not limited to ceremonial, oral, visual, performance, music, sculpture, carving, weaving.

The IAP is bundled into three baskets of program offerings, the baskets are:

- Individual Artists Basket
- Organizations and Collectives Basket
- Indigenous Music Basket

Each basket provides support for artists to positively impact community creative sovereignty in their respective activities, training, knowledge transfer and professional development.

The Indigenous Music Basket supports the development of Indigenous artists residing in B.C. with grants for Indigenous music creatives. IAP provides financial support to First Nations, Metis, and Inuit creatives with priority given to projects intended for the revitalization First Nations arts, languages, cultures and heritage in B.C.

GENERAL ELIGIBILITY

To be eligible for IAP the applicant must:

- Have previous experience or a creative mandate that demonstrates a commitment to their creative practice
- Demonstrate the support of recognized Indigenous artists, creatives, cultural, or community leaders
- Submit only one application per deadline
- Not have the same project funded through the BCAC programs

In addition, the project must:

- Have a start date after the application deadline
- Demonstrate an achievable project timeline
- Present a realistic and balanced budget, which clearly demonstrates financial need and if applicable identifies other sources of revenue required to complete the project

ELIGIBLE APPLICANTS

IAP funding is limited to First Nations, Inuit and Metis who are residing in B.C. FPCC reserves the right to prioritize creative projects that demonstrate arts revitalization for B.C. First Nations.

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Eligible applicants are:

- First Nations, Metis, and Inuit creators with a creative practice such as songwriters, composers, carvers, storytellers, visual artists, choreographers, dancers, dance groups, performance artists, regalia creatives, weavers, writers
- 19 years of age or older, (With the exception of the Indigenous Arts Scholarships program)
- Have been a resident of B.C. for at least one year

If there is a question about whether you live in British Columbia, you may be asked to provide documentation. Your proof of residency can include a valid British Columbia services card, a valid British Columbia driver's license or evidence of income taxes paid in the previous year as a British Columbia resident.

INDIGENOUS MUSIC INITIATIVE

The Indigenous Music Initiative supports projects and events that grow and develop B.C.'s creative industries. These will increase participation of Indigenous music industry professionals and build the capacity of B.C.'s Indigenous music industry through knowledge transfer, skill development and the creation of new opportunities.

The Indigenous Music Initiative is funded through Amplify BC, a fund created by the Province of BC and administered by Creative BC to support the recovery and growth of B.C.'s music industry.

MUSIC INDUSTRY PROFESSIONALS

Applicants can choose one of two options; this program offers support in the following two areas:

1. **Indigenous Music Recording Industry:** Indigenous recording engineers currently active within the B.C. music industry. The purpose of this initiative is to broaden Indigenous recording engineers' knowledge, skills, networking and business opportunities within the BC music industry. This grant supports mentorships based on direct participation in music recording projects. Applicants also may apply for up to 50% of their total grant request for recording equipment and software enhancements (please see Indigenous Music Recording Industry Program-Specific Eligibility).
2. **Emerging Indigenous Music Industry Professionals:** Emerging Indigenous professionals who show a demonstrated commitment to working in the music industry as an administrator, agent, promoter, manager, event organizer or presenter. Applicants can propose short-term mentorship or internship opportunities that will contribute to their specific professional development goals by positioning them to gain experience, skills, knowledge, and build relationships within the music industry and the music community.

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INDIGENOUS MUSIC RECORDING INDUSTRY

The Music Industry Professionals initiative will provide grants to support Indigenous recording engineers currently active within the B.C. music industry. Applicants may receive this grant only once.

Who Can Apply

Grants are intended for Indigenous recording engineers in one of these three areas:

- Emerging recording engineers who are currently operating an independent recording studio **OR**
- Emerging recording engineers who have graduated from a recognized professional recording school, are committed to working as a recording engineer within the music industry in B.C., and have a demonstrated goal of developing an independent recording studio **OR**
- Established Indigenous recording studios or Indigenous recording engineers with their own professional recording studio who are willing to offer a mentorship to an emerging Indigenous recording engineer.

Financial Information

Maximum amounts: Grants in support of Indigenous recording engineers and professional Indigenous recording studio projects are available up to a maximum of \$30,000.00 through this program. Applicants may apply for up to 50% of their total grant request (to a maximum of \$15,000.00) for recording equipment and software enhancements. Please see eligibility criteria.

Program-Specific Eligibility Requirements

Applicants to this program must:

- Be an Indigenous recording engineer or Indigenous recording studio with current, demonstrated experience and commitment within B.C. music industry
- Demonstrate commitment to collaborative work in the music industry including, but not limited to, work with recording artists, composers and media arts projects/organizations
- Currently be operating their own recording studio or for an individual applicant, demonstrate a clear process for developing an independent recording studio
- Include a detailed, achievable project timeline
- Demonstrate their intention to advance within the music industry.

Projects may include, but are not limited to, the following activities:

- Applicant working with a mentor on a music recording project(s) in the applicant's established studio

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- Applicant engaging in a mentorship at an established professional recording studio through active participation in a music recording project(s)
- Applicant offering a mentorship to an emerging Indigenous recording engineer in the applicant's established professional recording studio through active participation in a music recording project(s)
- Upgrading and enhancing recording equipment or software in combination with one of the above. For an applicant to request funding to purchase equipment for their recording studio, the request must be combined with a mentorship through participation in a music recording project(s). All new equipment purchased by the applicant belongs to the applicant, and in cases where a mentorship is being offered, the person receiving the mentorship.

Eligible expenses may include:

- A portion of the individual applicant's living expenses (where applicable)
- Mentor program costs
- Travel and accommodation expenses, eg. Travel to mentoring studio
- Expenses related directly to project activities
- Up to 50% of the requested grant amount to enhance or upgrade studio equipment (see above).

Application Requirements

As part of the application process, participants must define a learning plan that is relevant to the interests and practical needs of the applicant. Plans must describe lasting benefits to the applicant in relation to their ongoing growth within the music industry or their music community.

All proposals must include:

- Background information about the applicant's history and professional goals or vision
- Information about your involvement in the music industry to date; including a CV, resume, your history and your commitment to the recording arts, arts administration and/or cultural management.
- A project description detailing the objectives, activities, and participants, with a detailed, achievable project timeline
- Background information about the mentor, recording studio or organization offering the mentorship, internship, or training. Please provide details about the recording studio and its equipment

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- Key participants' resumes, biographies or creative background including artistic, educational, career accomplishments, music industry experience and list of previous sound recording projects
- A community engagement plan describing the protocols for the community (or communities) and artists that have been identified as being served by this project.
- A balanced project budget, which details planned expenditures, resources and additional revenues or other support (including in-kind contributions). This should include a detailed list of desired equipment and unit costs if applying for equipment purchase.
- One current letter of support for the applicant and proposed project. Letters of support can be from a past mentor, a collaborator, another artist who practices your art form, a community member, a knowledge holder, or anyone else you feel can speak to your creative practice, the project and you as an artist. Some key components of a letter of support are the date it was written, the name and contact information of the writer, a sentence or two about how they know you and your art form, a sentence or two describing their support for your proposed project, and a signature from the writer.
- One current letter from the mentor confirming participation
- Support material of previous related work from both the applicant and mentor studio or organization. Submit up to 5 minutes, in total, of select audio recordings. Please indicate the time segments that highlight the samples you would like the Peer Review Committee to hear. Support material is mandatory.
- A numbered list that clearly identifies and describes the support material and corresponds with the numbers or names of your sound files. Please identify your role in each piece (e.g., producer, engineer, etc.) date, title, and/or collaborators.

EMERGING INDIGENOUS MUSIC INDUSTRY PROFESSIONALS

The Emerging Indigenous Music Industry Professionals grant stream will accept applications from emerging Indigenous professionals who show a demonstrated commitment to working in the music industry as an administrator, agent, promoter, manager, event organizer or presenter.

Who Can Apply

Applicants can propose short-term mentorship or internship opportunities that will contribute to their specific professional development goals by positioning them to gain experience, skills and knowledge, and build relationships as follows:

- Applicants can arrange a mentorship/internship with a qualified music industry professional, organization or event in any location that will provide a specific arts administration mentorship/internship **OR**

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- Applicants can arrange a structured relationship with a qualified professional who will provide a specific music industry mentorship, at a distance and through organized communications, while the applicant is working with an existing community-based organization

Financial Information

Maximum amounts: Grants available to emerging Indigenous music industry applicants through this program are available up to a maximum of \$15,000.00.

Program-Specific Eligibility Requirements

Applicants to this program must:

- Show a demonstrated commitment to their work in the music industry
- Clearly articulate their intention to advance in the music industry
- Demonstrate the support of a mentor
- Include a detailed, achievable project description, plan or itinerary, along with a detailed budget

The host organization or mentor must:

- Confirm expertise and experience in the music industry
- Demonstrate the ability to provide quality mentorship/internship and support suited to the applicant's learning goals
- Provide a letter of support indicating their willingness to participate in the program
- Collaborate with the applicant on the creation of a detailed project timeline

Eligible expenses include:

- Applicant stipend to a maximum of \$2,500 per month for a full-time program
- Travel and accommodation expenses
- Equipment purchase (such as a camera, video camera, laptop, etc.) to a maximum of 25% of the budget
- Expenses related directly to project activities

The following expenses are not eligible:

- Capital and business development costs
- Capital renovation costs

Application Requirements

- A project description detailing the objectives, activities and participants. This should include a detailed, achievable project timeline
- Background information about the host mentor or organization that demonstrates their commitment to career development and professional training for music industry professionals. Key participants' CV/resumes or biographies including career and educational accomplishments, and music industry experience

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- A community engagement plan describing the protocols for the community (or communities) and artists that have been identified as being served by this project.
- A balanced project budget, which details planned expenditures, resources and additional revenues or other support (including in-kind contributions)
- Two current letters of support for the applicant and proposed project. Letters of support can be from a mentor, a collaborator, another artist who practices your art form, a community member, a knowledge holder, or anyone else you feel can speak to your art practice, the project and you as an artist. Some key components of a letter of support are the date it was written, the name and contact information of the writer, a sentence or two about how they know you and your art form, a sentence or two describing their support for your proposed project, and a signature from the writer.

HOW TO APPLY

- Applicants are advised to read through the program guidelines and application form and discuss their project with the Arts Program staff well before the deadline and submitting their proposals.
- Applications are to be submitted via the FPCC Grant Portal. Please go to www.fpcc.ca/login to create an account. If you do not have access to internet or where accessibility is concerned, please contact the Program Contact for this grant stream.
- The FPCC grant portal allows you to work on and save your draft application. Give yourself plenty of time to write your application prior to the deadline.
- Under normal circumstances, proposals will only be discussed with the person named as the “applicant” or “primary contact person”. Arrangements to speak with another person must be requested in writing.
- Project end dates must fall on or before December 31st, 2023.
- Applications will not be accepted after the deadline date.
- Extensions may be granted but not unless approved prior to the deadline.

TIMELINE

- Applications due September 30, 2022
- Grants awarded by December 16, 2022
- Funds distributed by January 27, 2023
- Project concludes no later than December 31, 2023
- Final report due no later than January 31, 2024

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**FPCC strives to deliver funds as early as possible, but this may be delayed by various factors. Please note that overdue prior year reports and delays in signing Funding Agreements will affect the timeline for receiving funds. To speed funding delivery, we suggest that current recipients begin working on reporting prior to the project completion and submit as soon as the project is complete – do not wait for the January 31st deadline. Final reports are reviewed and approved on a first-come, first-served basis.*

PEER REVIEW PROCESS

- Applications that have been submitted by the deadline will then be reviewed for completeness by Arts Program staff.
- An interdisciplinary review committee composed of established Indigenous artists and arts professionals will be convened to review all applications and make recommendations,
- All applicants will be advised of jury decisions approximately 12 weeks after the application deadline - please do not contact staff about the status of your application,
- FPCC reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project
- If your application is successful, you will be required to complete paperwork before receiving a grant. You also will be required to complete a Final Report Form and send images or videos of your activities one month after the conclusion of your project. You will not be eligible to apply to any of our programs until your final report is submitted.
- Funding decisions of the FPCC are final. Decisions cannot be appealed unless evidence suggests that procedural error may have occurred during the assessment process. FPCC may initiate a process to review and potentially reverse a grant decision where there are serious concerns about the recipient or the funded activities.

NOTIFICATION OF AWARDS

- Successful applicants will be notified of the peer review committee decision approximately 12 weeks after the application deadline.
- Notification will be sent via the online system to the contact provided in the online application. Results will not be released by telephone or email.
- Successful applicants must acknowledge the support of the First Peoples' Cultural Council's Indigenous Arts Program in all materials produced in relation to the funded project. Logos are available on request.

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PAYMENT OF AWARDS

- Successful applicants will be required to complete the funding agreement in the grant portal before receiving a grant.
- Grants are taxable income and must be reported as such. Individuals receiving grants on their own behalf or on behalf of a group are issued T4As for the year in which the grant payment is processed.
- All grants over \$20,000 will require a hold back of at least 10% and up to 50% and the final amount will be provided to the Applicants following the completion of the project and provision of audited financial statements.
- Successful applicants must submit a final report no later than one month after completion of the project.

APPLICATION CLOSING DATE

September 30, 2022, at 4:30 p.m. PT

Late proposals will be ineligible

PROGRAM CONTACT

To discuss your project ideas or seek additional information, please contact:

Arts Program Coordinator – Koralee Tonack

Email: koralee@fpcc.ca

General Office Phone: 250-652-5952

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